

## **SECRET SISTER CHAIR**

### **DESCRIPTION:**

Secret Sister is a WOW activity where members who sign up are given a name of their Secret Sister. During the year, the members remember their Secret Sister with small gifts, cards, ideas, etc. At the November meeting the Secret Sisters are revealed.

### **RESPONSIBILITIES:**

The Secret Sister Chair is responsible to:

- Distribute forms at the December and January meetings for members to request a secret sister
- Collect forms, assign secret sisters, and keep master list
- Make copies of information handout and give to each secret sister
- Provide an area at each meeting where the gifts may be left. If the gift is not picked up, the Secret Sister Chair brings it back to the next meeting.
- Provide information in the newsletter and at meetings as appropriate