

## WOW QUILT BOARD MEETING

February 6, 2014

Medina Restaurant

Attendees: Shawn Taylor, Brenda Dunlavy, Elaine Franks, Renelle Kunau, Nancy Erbst, Gail Bronner, Mickey Ellis, Mary Gunness, Nancy Miller, Karen Anderson, Carole Olson, Lisa Olson, Mary Inman-Forbes

1. Need to get past bills paid
  - a. Web was down and LuAnn Sing had to use her own money to get it up and running
  - b. Need to get in touch with Janet so new people can write checks, etc.
  - c. We have a balance at Medina that we owe
  - d. Is there a way to set up our rental of room and web expense to come out monthly out of the WOW checking account?
  - e. Need to get budget from Janet
2. \$150.00 was approved for Challenge Quilt to be held in November
  - a. Dean Davis and Mary Gunness are heading this up
3. Membership Dues
  - a. We have been paying \$24.00 per year; consider changing to \$30.00 per year
  - b. Need to increase it because rental of the room has increased
  - c. Nancy Erbst made a motion to increase membership dues to \$30.00 per year. Elaine Franks seconded it. Only 1 person opposed it. Motion passed
  - d. Envelopes will be passed out in February for the dues
4. Birthday Club
  - a. We need to get people motivated
  - b. Helps pay for our rental of room; past few months have been down
  - c. Acknowledge birthday people
  - d. Sing Happy Birthday
5. Block-of-the Month
  - a. Cannot print the pattern in the newsletter
  - b. Link will be posted in February for the entire year so if people want to go ahead and make them all at once
  - c. Two winners per month with a lottery drawing
6. Quilt Challenge
  - a. If you want to participate, cost will be \$2.00 for a paint chip
  - b. We will be making a table runner
  - c. Have to use 3 of the colors
  - d. Can add white, cream, black
  - e. To be held in November
7. Classified Ads on Website/Newsletter
  - a. Members can have one classified ad per year. Otherwise, it is \$10.00 per inch. If they want to advertise on the website, different prices for different things
  - b. \$20.00 per year for members to have business cards on website
  - c. \$10.00 for six months for members to have business cards on website

8. Speakers/Workshops
  - a. Advertise further in advance for speakers
  - b. Put on website
  - c. Renee and Elaine will look into getting 1 or 2 more workshops in for the year
    - i. Blue Bamboo
    - ii. Maple Island
    - iii. Member of WOW Quilt Guild
9. Guild Meeting minutes will be published in newsletter. Board meeting minutes will be posted on the website
10. Secret Sister, Resolution and Sunshine have no chair people to head them up. If we don't have volunteers, should we still have it?
11. Facebook
  - a. Way to reach a younger generation
  - b. Put logo on it
  - c. Information about speakers, tips, meetings, etc.
  - d. Brenda will look into this
12. Visitors
  - a. At break time, go up and introduce yourself
  - b. Mixer or ice breaker question
  - c. Member highlight
13. Secret Sister reveal will be held at the February meeting
14. Quilt Retreat is scheduled for 9/25 – 9/28 (Thursday – Sunday) at the Greenlake Bible Camp
15. We will try and book the Plymouth Library for our board meetings the first Monday of every month from 7:00 pm – 9:00 pm
16. How do we put the “WOW” back into WOW Quilt Guild?
17. Mickey Ellis made a motion to adjourn and Elaine Franks seconded it. We all dismissed.

## WOW QUILT BOARD MEETING

March 3, 2014

Plymouth Library

Attendees: Shawn Taylor, Brenda Dunlavy, Renelle Kunau, Nancy Erbst, Mickey Ellis, Mary Gunness, Nancy Miller, Karen Anderson, Lisa Olson, Dean Davis

1. Nancy Erbst presented the new budget
  - a. Modified "Challenge Quilt" income to be \$100.00
  - b. Modified "Newsletter" expense from \$180.00 to \$140.00
  - c. Modified "Workshop Expense" from \$400.00 to \$650.00
  - d. Will bring to members at our March 24 meeting to vote on
  - e. Nancy Erbst will be meeting with Janet to pick up the Treasurer items from her
  - f. Nancy Erbst will check with the state about where raffle ticket money can and cannot go and get something in writing
  - g. Renelle Kunau moved to approve the budget and Mickey Ellis seconded it
2. Facebook – Sharon Peterson would like to take this over. Everyone agreed and this will be monitored by web mistress and secretary.
3. Membership
  - a. We will post our membership list on the website
  - b. Rates were approved for \$30.00 per year
  - c. Rates will be pro-rated per quarter
  - d. Send a thank you note to new members or visitors for coming
4. Birthday Club
  - a. Was a little down for the month of February
5. Block-of-the Month
  - a. Mickey Ellis has the link for all 12 months in the newsletter and on the website
  - b. Very good participation for the first 2 months
6. Quilt Challenge
  - a. Had 39 people sign up so far
  - b. Will be bringing more paint chips for future months
7. Newsletter
  - a. Board meeting minutes will be posted on the website
  - b. Quilt Guild meeting minutes will be posted on the newsletter
  - c. Print out a few copies of current newsletter for quilt guild meetings for visitors
  - d. Make a section for Upcoming Events
  - e. Dean Davis volunteered to proof the newsletter
8. Speakers/Workshops
  - a. Renelle Kunau said that we are totally booked for 2014 and have a couple in mind for 2015
  - b. Renelle will be emailing a list to the board that has all the speakers and workshops on it
  - c. April 12 is our first workshop. It is a Thread Bowl Workshop to be held at Four Seasons from Noon – 4:00 pm.

9. Secret Sister
  - a. We had a volunteer from the quilt guild meeting and she will be bringing forms for the March meeting
  
10. Resolution Quilts
  - a. Decided not to have that this year since there has not been a volunteer to head it up
  
11. Sunshine & Shadow
  - a. Should we still have it? Yes
  - b. We are a sisterhood of quilters
  - c. We are stitched together
  - d. We are transparent
  - e. Shawn Taylor will take this over until they find someone
  
12. Quilt Retreat is scheduled for 9/25 – 9/28 (Thursday – Sunday) at the Greenlake Bible Camp
  
13. Nancy Erbst made a motion to adjourn and Mickey Ellis seconded it. We all dismissed.

## WOW QUILT BOARD MEETING

April 7, 2014

Plymouth Library

Attendees: Shawn Taylor, Brenda Dunlavy, Renelle Kunau, Nancy Erbst, Mickey Ellis, Nancy Miller, Karen Anderson, Lisa Olson, Dean Davis, Elaine Franks

1. Shawn Taylor opened the meeting.
2. Workshop for Saturday, April 12 at Four Seasons only has 2 spots left to fill.
3. Discussion about the March meeting. Great turnout and we discussed about bringing Sue Heinz to come in again and do a workshop.
4. Renelle Kuneau gave us an update on the program schedule.
5. Membership
  - a. 135 members and 50 have not renewed yet
  - b. Will keep emailing the newsletter to spark more interest
  - c. Have copies of membership at our May meeting
6. Block-of-the Month
  - a. Mickey Ellis has the link for all 12 months in the newsletter and on the website
  - b. Mickey is pleased with how things are going
7. Quilt Challenge
  - a. Had 39 people sign up so far
  - b. Will be bringing more paint chips for future months
8. Newsletter
  - a. Lisa Olson said the newsletter will be sent out on Thursday
  - b. We decided to bring up at the next Quilt Guild meeting about Classified Ads
9. Treasurer – Nancy Erbst gave an update on the finances
10. Secret Sister
  - a. Reveal will be in November and new ones start in January
  - b. Up and running
11. Resolution Quilts
  - a. Decided not to have that this year since there has not been a volunteer to head it up
12. We discussed about looking for a quilt show coordinator or co-chair for 2015. May meeting will be the third Monday of May since Memorial Day is the fourth Monday. Brenda Dunlavy will bring her iPad next month to show everyone our Facebook page
13. Mickey Ellis made a motion to adjourn and Lisa Olson seconded it. We all dismissed at 8:30 pm.

## WOW QUILT BOARD MEETING

May 5, 2014

Davanni's Meeting Room

Attendees: Shawn Taylor, Brenda Dunlavy, Renelle Kunau, Nancy Miller, Karen Anderson, Lisa Olson, Elaine Franks and Mary Gunness

1. Shawn Taylor opened the meeting.
2. Renelle talked about the programming for the rest of the year
  - a. Workshop in July with Erica Plank where we will be making a cathedral window pillow top
  - b. Jean Carlton (speaker for May) and getting quilts for the house in Mayo Clinic for transplant families
3. Quilt Challenge
  - a. Had 59 people sign up so far
4. Facebook Page
  - a. Brenda Dunlavy showed everyone the Facebook page on her iPad. Everyone was very impressed and what a great job Sharon Peterson is doing
  - b. See about putting the following links on our Facebook page
    - i. Million pillowcases project
    - ii. Project Linus
    - iii. Quilts of Valor
  - c. It was agreed that we should ask permission before putting photos that include people on the Facebook page
5. Community Service
  - a. Nancy Miller gave an update. Hospice would like lap quilts. Placemats are always welcome. Twin, lap and baby quilts are needed. Memory quilts are also needed.

## WOW QUILT BOARD MEETING

June 2, 2014

Plymouth Library

Attendees: Shawn Taylor, Brenda Dunlavy, Renelle Kunau, Nancy Erbst, Mickey Ellis, Nancy Miller, Dean Davis, Elaine Franks

1. Shawn Taylor opened the meeting.
2. Elaine Franks has volunteered to be co-chair for the 2015 Quilt Show
3. Seven people have registered for the July workshop for Erica Plank. Cost is \$35.00 plus cost of the tool
4. Speakers/Program
  - a. Feedback was positive for the May meeting with the Vintage Quilts led by Jean Carlton
  - b. For June, the speaker will be Hilary Fry. She will be doing a trunk show
  - c. Elaine Franks has a speaker lined up for April 2015; The Stitching Sisters
  - d. Deb Korassic is doing March 2015 speaker. She does paper piecing
5. Membership
  - a. Talked about ways to increase membership
6. Block-of-the Month
  - a. Mickey is pleased with how things are going
7. Community Service
  - a. Nancy Miller brought a thank you card from North Memorial
  - b. Everything that comes in to Community Service, goes out
  - c. We are going to ask our members how many quilts they have done for charity and where they are donating them
  - d. Talked about getting an easel or flip board to write the names on
8. Quilt Retreat
  - a. 5 or 6 people have signed up for the retreat so far
9. Quilt Show 2015
  - a. Quilt Show Idea: Package together 5 yards of fabric, pattern and thread and sell for \$25.00
  - b. Need to get going on a raffle quilt
  - c. Need to get a Quilt Show committee
  - d. Dean Davis volunteered to chair the raffle quilt committee
    - i. Renelle Kuneau volunteered to be a sewer of the raffle quilt
  - e. Shawn Taylor & Brenda Dunlavy volunteered to co-chair the boutique
10. Elaine Franks made a motion to adjourn and Brenda Dunlavy seconded it.

## WOW QUILT BOARD MEETING

August 4, 2014

Shawn Taylor's Home

Attendees: Shawn Taylor, Brenda Dunlavy, Lisa Olson, Mickey Ellis, Renelle Kunau, Nancy Miller, Karen Anderson, Gail Bronner

1. Shawn Taylor opened the meeting.
2. We talked about the white board and charitable giving; about how to put it in the newsletter or website. Thought about picking a couple of people to showcase their organization. Mickey Ellis volunteered to do August. She will showcase Daysforgirlsperiod.com where she is making pads and liners with bags.
3. Renelle talked about having Judy Madsen come in for October 2015. She is with greenfairiequilts.com. She talked about having a workshop. Karen Stone workshop has 16 people signed up. Price will be \$45.00 for members of WOW and \$55.00 for non-members.
4. Membership
  - a. Had one person think that all members should pay the same amount instead of doing pro-rated.
5. Birthday Club
  - a. Gail Bronner brought up the fact that sometimes she doesn't get enough donations for the month, so she was wondering if she bought things if she could be reimbursed for them. Board approved and told her to turn in receipts to Nancy Erbst, the Treasurer.
6. Quilt Show 2015
  - a. Shawn Taylor will be co-chair of the Quilt Show 2015 with Elaine Franks
  - b. Brenda Dunlavy will be chair of the Boutique
    - i. We talked about once you give a donation to the boutique, it is the property of the boutique
  - c. We still need volunteers for Advertising, Registration and Volunteer Coordinator
  - d. Location
    - i. Elaine Franks is checking with Plymouth Covenant Church
    - ii. Shawn Taylor will be checking with Heritage Christian Academy, Providence Academy, and Wayzata High School
7. Renelle Kunau made a motion to adjourn and Gail Bronner seconded it.

## WOW QUILT BOARD MEETING

October 6, 2014

Davanni's Pizza

Attendees: Shawn Taylor, Brenda Dunlavy, Lisa Olson, Mickey Ellis, Renelle Kunau, Nancy Miller, Karen Anderson, Gail Bronner, Nancy Erbst

1. Shawn Taylor opened the meeting.
2. Workshops
  - a. Susan Cleveland in October.
  - b. Karen Stone in November. 21 people have signed up.
3. We are moving December's meeting to 12/15. Renelle will touch base with Elaine Franks about a craft or activity.
4. Paint Card Challenge
  - a. November will be the table runner reveal.
  - b. There will be no challenge quilt next year since it is the Quilt Show year.
5. Offices for 2015
  - a. Retreat – Nancy Erbst
  - b. Community Service – Nancy Miller
  - c. Membership – Karen Anderson
  - d. Activities – Mickey Ellis
  - e. Secretary – Brenda Dunlavy
6. Block-of-the-Month
  - a. Mickey Ellis talked about putting block-of-the-month aside for a year. Would like to think of something else to do maybe quarterly, etc.
7. Birthday Club
  - a. Talked about saying Birthday Club isn't just about birthdays. It could be anniversaries, birth of grandchild, honoring someone, etc.
8. Talked about whether to do resolution quilts next year. Talked about doing something with UFO's.
9. Each of the three charities from our 2013 Quilt Show were paid \$210.83. Nancy Erbst has got all the previous bills that were not paid caught up.
10. Talked about having the president go to at least a couple of board meetings to help with the transition.
11. Talked about having an Administrative Assistant to the President for a tickler file to keep on top of everything. Going to write up a job description with a 3-year commitment. Mickey Ellis made a motion and Nancy Erbst seconded it. All were in favor.
12. Talked about redoing bylaws in 2015.
13. Decided to leave the rates at \$30.00 per year.

14. 26 people went to the retreat and they made 55 walker bags to be donated.

15. Nancy Erbst made a motion to adjourn and Renelle Kunau seconded it.

## WOW QUILT BOARD MEETING

November 3, 2014

Davanni's Pizza

Attendees: Shawn Taylor, Brenda Dunlavy, Renelle Kunau, Nancy Miller, Karen Anderson, Nancy Erbst and Mary Gunness.

1. Shawn Taylor opened the meeting.
2. Shawn told us that Medina Ballroom has increased our room rental to \$150.00 per month. We talked about checking into other options.
3. Mary Gunness showed us a ribbon she made for our table runner challenge.
4. We are looking at a liability insurance policy for our meetings and/or quilt show. The annual amount would be \$326.17 for a \$1 Million policy. Renelle Kunau and Nancy Erbst will check with their insurance companies for comparison. Nancy Erbst made a motion to get an umbrella policy for our quilt show and/or meetings and Renelle Kunau seconded it. Everyone approved.
5. Talked about how no one has volunteered for the Vice President position.
6. Nancy Erbst gave an update on her conversation with the Gambling Commission. From the proceeds of the Raffle Quilt, we can deduct things specific to the raffle quilt. We can't maintain control of any proceeds from the raffle, other than use it for expenses. We are a 501 C7 non-profit group.
7. We sent \$210.00 to each of the 3 charities from our 2013 Quilt Show Raffle proceeds. They were Meals on Wheels, Damascus Way, and Quilts of Valor.
8. Nancy had questions for the budget for next year.
9. Quilt Show will be held on October 3, 2015.
10. We threw out some ideas for boutique items. Talked about table runners, stocking stuffer items, cards, fall/Halloween/Christmas stuff goes well.
11. We have not received our status back from the IRS. Nancy Erbst said it could take 6-12 months. We are in good standing with the State of MN again.
12. Suzanne Nelson has volunteered to help with the Administrative Assistant position of creating a book with all of the timelines, due dates, etc. Karen Anderson has volunteered to do the email/phone call portion.
13. Renelle Kunau made a motion to adjourn. Nancy Erbst seconded it.